

ROYAL AUSTRALIAN NAVY

AUSTRALIAN HYDROGRAPHIC SERVICE



APPLICATION FOR PERMISSION TO ACCESS, COPY, MODIFY OR REPRODUCE COMMONWEALTH HYDROGRAPHIC SERVICE MATERIAL

Before making an application to access, copy or modify any of our hydrographic material, you should read our information pamphlet:

Information Pamphlet AHO Copyright and Licensing Pamphlet

This Application form should be used to apply for permission to copy, reproduce or modify any of our material or our charts or for permission to copy any of our material which has been used in other people's products. It should also be used to apply for copies of any of our material, other than charts.

General

Your Application will tell us who you are and what you want to use our material for. We can then see whether we have suitable material for you and whether you are likely to qualify for one of our licences. We can also see whether your proposal is for a business or non-business use. This will affect what we charge you. Information Pamphlets 2 and 3 explain our standard charges and conditions.

We might need to ask for more information at any time while we are processing your application.

Using this Form

We have left space on this form for your answers. If any of your answers will not fit into the space, please continue them on a separate sheet. If it is more convenient you can present all your answers on your own paper. If you do this, please use A4 format pages and cross refer your answers to the numbered questions on our form. Also include this front page as the cover to your submission.

Remember the more relevant information you can give us, the easier it will be for us to decide if you can have a licence. Extracts from such things as your business plan, a research grant application or a prospectus would all be useful additional information for us.

Not all of our questions will concern you. Write "not applicable" if you think that a question does not apply to you.

Confidentiality

Any information which you give us will be treated as Commercial-in-Confidence. We reserve the right to inform other national Hydrographic Offices and those with a genuine need to know.

Your Details:

Your Name: (Our first point of contact)	
Your organisation's name (if applicable):	
Your organisation's ABN (if applicable):	
Your position in the organisation:	
Address for correspondence:	
Telephone:	
Fax:	
E-mail:	

Privacy Statement: Any personal details submitted will only be used for the purpose for which they are provided. We will not use your personal details for any other purpose, and will not disclose them to any other party without your consent, except in the unlikely event of an investigation by a law enforcement agency.

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1. Your Organisation

1.1	Have you had any previous dealings with the Australian Hydrographic Service? If yes, please explain and quote any references:	€ Yes	€ No
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1.2	Is this application for yourself or on behalf of a company/organisation/ government department? (Please indicate level of government) Please name the company/organisation/department:	€ Self € State/local € Federal	€ Company/ Organisation
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1.3	Is your company/organisation based in Australia?	€ Yes	€ No
1.4	Is your company/organisation Australian owned?	€ Yes	€ No
1.5	Is your company registered?	€ Yes	€ No
1.6	If Yes, what is the registration number (ABN) or details?		

1.7	What is the address of the Registered Head Office or Headquarters of your company/organisation?		
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1.8	If your company/organisation is part of a larger group or an arrangement of companies, please indicate the corporate and financial relationships.		
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1.9	Is your organisation Commonwealth or State funded or are you engaged in an activity which might qualify for a waiver or reduction of our standard charges? If Yes, describe your funding arrangements or circumstances, and why you think you should have an exemption:	€ Yes	€ No
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2. Proposed Use

Your aim with this application is to obtain permission to use Commonwealth Hydrographic material. The type of licence which we may give you and how much you will pay will depend on how you want to use our material.

By ***exploiting*** our material we mean copying or reproducing or modifying our material, or distributing or selling or offering any of the results of copying, reproducing or modifying our material to anyone else.

2.1 Do you wish to *exploit* our material in some way or do you only want to obtain copies of our material for some purpose?

€ Exploit

€ Obtain copies only

By *primary aid to navigation*, we mean presenting our Hydrographic Material or your Modifications in a manner intended primarily to enable persons to determine and assess a vessel's position or travel and thereby to direct or manage courses to be followed

2.2 Will you be creating products or usages intended to be a *primary aid to navigation*? € Yes € No

Please justify your answer:

2.3 Describe any derived product, usage or any work derived from using our material to show exactly how our material will be used and who will benefit:

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2.4 Do you or anyone else intend making a commercial gain or benefit as a result of using our material?
If Yes, explain how.

2.5 Which source of material would you prefer to use (only published material is available for uses intended as a primary aid to navigation)?

€ published paper charts € source survey sheets

€ digital depth data

€ other hydrographic material. Please describe:

2.6 Describe what protection and security will be given to our material to prevent unauthorised access, copying or modification, or compromise through reverse engineering? For example, will electronically stored information be encrypted, password/smart-card protected, etc? Are your employees/colleagues/contractors bound by non-disclosure agreements? etcetera.

2.7 What sort of physical security will you employ in your premises (and any sub contractors) to protect our material?

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2.8 What geographic area do you want to cover using our material? (Describe a box or shape by giving lat & long of all the corners of the area, place and area names are not sufficient).

2.9 Some of your proposed sources may contain copyright material from other Hydrographic Offices or other organisations. Have you applied to any other parties for permission to use their material? € Yes € No

If Yes, list them and all the relevant References to these applications:

3. Your Previous Experience

3.1 What are your qualifications and experience in using hydrographic material? List any AHO material previously used.

3.2 Does your work meet a Quality Accreditation standard? € Yes € No

If Yes, what is the standard?

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4. **Reproduction**

If you are going to reproduce our material we would like to know how you are going to do it.

4.1 Will our material be copied? Yes No

If yes, will it be done by

<input type="checkbox"/> photocopying	<input type="checkbox"/> raster scanning	<input type="checkbox"/> tracing
<input type="checkbox"/> vectorising scanned material	<input type="checkbox"/> recompilation of material	<input type="checkbox"/> point digitising
<input type="checkbox"/> other (specify):		

4.2 How many and in what form will copies of our material or the results of using our material be accessible to personnel for in-house use?

Approximate number of copies	Format	Method of Viewing or Access
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By **modifying** our material we mean altering it in any way. This includes changing a computer format or converting our material into a computer format, any redevelopment or modification of our material, any generalisation or selective editing of our material or any merger of our material with other material, or creating a computer program, intended to be accessed or operated in conjunction with our material.

4.3 Will our material be *modified*? Yes No

If Yes, how and what will be done?

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4.4	Who will work on our material?	€ only you	€ personnel in your company/organisation	€ a sub-contractor																					
4.5	In which countries will your proposed work be carried out?																								
4.6	If the work is to be conducted in your company/organisation by people other than you, indicate in general terms who they would be.																								
4.7	<p>If the work is to be undertaken by sub-contractors, give the full names, addresses and telephone numbers of the companies or organisations involved and in general terms which personnel would carry out the work. (Subcontractors also include any group or organisation which belongs to a different part of your corporate structure.)</p> <table border="1" data-bbox="284 806 1399 1458"> <tr> <td data-bbox="284 806 475 862">Company Name:</td> <td data-bbox="475 806 970 862"></td> <td data-bbox="970 806 1399 862"></td> </tr> <tr> <td data-bbox="284 929 475 974">Address:</td> <td data-bbox="475 929 970 974"></td> <td data-bbox="970 929 1399 974"></td> </tr> <tr> <td data-bbox="284 1086 475 1131">Country</td> <td data-bbox="475 1086 970 1131"></td> <td data-bbox="970 1086 1399 1131"></td> </tr> <tr> <td data-bbox="284 1142 475 1176">Contact Person:</td> <td data-bbox="475 1142 970 1176"></td> <td data-bbox="970 1142 1399 1176"></td> </tr> <tr> <td data-bbox="284 1198 475 1232">Tel/Fax:</td> <td data-bbox="475 1198 970 1232"></td> <td data-bbox="970 1198 1399 1232"></td> </tr> <tr> <td data-bbox="284 1243 475 1276">E-mail</td> <td data-bbox="475 1243 970 1276"></td> <td data-bbox="970 1243 1399 1276"></td> </tr> <tr> <td data-bbox="284 1299 475 1458">Who would work on our material?</td> <td data-bbox="475 1299 970 1458"></td> <td data-bbox="970 1299 1399 1458"></td> </tr> </table>				Company Name:			Address:			Country			Contact Person:			Tel/Fax:			E-mail			Who would work on our material?		
Company Name:																									
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Tel/Fax:																									
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Who would work on our material?																									

If you are going to store or use our material in a digital form, we will need some information about this. We do not expect you to divulge full technical details or specifications of your proprietary formats, but enough detail for us to understand what you are going to do.

4.8 Describe the digital formats that you will use in-house and in any products or work derived from using our material, including any relationship to national or international standards or formats:

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5. Distribution and Marketing

5.1 If you propose selling or distributing derived products or any work derived from using our material, what are your intended markets?

- | | | |
|---------------------|--------------------|----------------------|
| € merchant shipping | € military | € coastal management |
| € fishing industry | € leisure market | € government |
| € in-house | € other (specify): | |

5.2 How will any derived products or work derived from using our material be distributed to any intended market?

- | | | |
|--------------------|-------------------|----------------------|
| € mail order | € in-house agents | € independent agents |
| € others (specify) | | |

5.3 List the locations of any current and intended distributors and selling agents (worldwide if applicable) who, on your behalf, will be selling or distributing your products or work derived from our material:

Country	No. of agents		Names and addresses of current agents	
	current	planned	Name	Address

5.4 Name and describe each product or result of work derived from using our material which you intend offering to customers or end-users.

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5.5 How will the results of using our material be integrated and offered to a customer or end user?

€ As a data package separated from software and hardware. € As an integrated data/software package separated from hardware. € As an integrated package including software and hardware.

€ Other (specify)

5.6 Explain how the value of your products or any work derived from using our material will be isolated and identified for the purposes of calculating royalties.

5.7 What will be your anticipated wholesale and retail price for each of your product(s) or any work derived from using our material?

Name/type of product	Estimated net selling price	Estimated retail price

5.8 What are your projected sales figures for the next five years?

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6. Updating

6.1	Do you wish to use our updates in your work?	€ Yes	€ No
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6.2 If you are going to provide an update service for your products or usages, how will it work, what will be the frequency of updates and how much will you charge?			
	update frequency	estimated net selling price	estimated retail price
€ regular publication of revised editions			
€ replacement/exchange programme			
€ regular distribution of update media			
€ bulletin board service			
€ electronic data exchange			
€ Other (describe)			:

Supporting Information

Any other supporting information which lets us know who you are and what you want to do should be included with this form.	
7.1	Where it is appropriate to your application, we would expect to see: <ul style="list-style-type: none"> • a copy of your Company's latest Annual Report, including Audited Profit and Loss Statement and Balance Sheet • bank references • trade references • copies of all your promotional information (including catalogues) for any products or services that will incorporate our material • details of your membership of any relevant trade and industry associations • anything else which you think will help us to assess your application for a licence

8. Declaration

8.1 I confirm that the information that I have supplied is true and accurate to the best of my knowledge. I agree to forward any changes to the information which I have supplied prior to a licence being granted.

Signature of Applicant _____

Name in Capitals: _____

On behalf of
(name of company or organisation): _____

Date: _____

Return the completed form to: Licensing Manager, Australian Hydrographic Service, Locked Bag 8801, Wollongong, NSW 2500, Australia. Fax: +61 (0) 2 4223 6597 E-mail: hydro.licensing@defence.gov.au

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